

**Present:**

Mark S. Nunes, Chairman  
Manuel Branco, Clerk

Lee M. Azinheira, Vice Chairman  
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager      \*Steven Sullivan, Superintendent Water & Sewer Division  
Paul Pacheco, Superintendent Services & Infrastructure

\*Mr. Sullivan was absent due to a previously scheduled vacation.

The Chairman called the meeting to order at approximately 7:30 a.m.

**ACTION ITEMS**

**A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the warrants for the bills payable for the period ending April 13, 2010. So voted.**

**A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the payrolls for the weeks ending March 19, 26, April 2, and 9, 2010. So voted.**

**A motion was made by Mr. Branco and duly seconded by Mr. Azinheria to approve and accept the Meeting Minutes of March 18, 2010. So voted.**

**OLD BUSINESS**

**Review and approval of Chief Water Operator job description.**

Mr. Hickox handed out the revised job description. The Board agreed to hold discussion until Mr. Sullivan was present. It was also noted that the position would not be advertised due to funding restrictions.

**Discussion of expanding PAYT waste reduction program to private communities that meet roadway design standards.**

The Board briefly discussed expanding the PAYT program to private subdivisions. After a review of the private subdivisions that were built to Town standards, it was learned that only two meet those standards, one of which is a gated community. After a brief discussion, the Board members agreed that the PAYT program would not offer service to private communities at this time.

On a related issued, the Board reviewed the requests from small businesses that would like to have curbside PAYT recycling services. The Board agreed that they could not receive commercial accounts at this time. Mr. Hickox noted that he would have an update on the Solid Waste Enterprise Fund on the next agenda.

**Discussion on Bristol County House of Correction water bill**

The Board decided to remain firm on the abatement of \$3,500. Mr. Hickox will respond to the sheriff's office in writing.

## **Update on Padanaram Causeway Rehabilitation Project funding**

Mr. Hickox informed the Board that the Department continues to seek funding for the Padanaram Causeway Rehabilitation Project. He noted that currently the Town has a \$1,600,000 federal earmark, and is working to secure \$2,800,000 from the Mass Department of Conservation and Recreation (dcr). He recently secured a \$50,000 grant from the dcr Rivers Harbors Grant Program to continue the on-going engineering.

Mr. Hickox also reported that he is working to secure a \$100,000 grant from the Seaport Council. The objective is to bring all funding sources together for fiscal year 2012, in order to commence the project. Mr. Azinheira commented that if the funding is in place it might be put back on the TIP. Mr. Hickox noted that at the 25% plan submittal the project was estimated at \$7,300,000. After MassDOT's plan review, the scope of work was reduced; the project is now estimated at \$5,400,000.

## **NEW BUSINESS**

### **Proposal for engineering services for the Russells Mills Road Dam Culvert Rehabilitation Project**

Mr. Hickox informed the Board that the Russells Mills Road Dam is considered a bridge. The state conducted its inspection and the inspection report cites that the culverts are eroding. He noted that Tibbetts has conducted a great deal of work on that particular dam and thus has historical data. Mr. Hickox requested that the Board approve Tibbetts proposal to provide a study and remedial plan, which would be funded through Chapter 90 funds.

**A motion was made by Mr. Azinheira and duly by Mr. Branco to accept the proposal provided by Tibbetts Engineering Corp., not to exceed \$28,000.00, for consulting and engineering services for the bridge culverts existing beneath Rock O'Dundee Road south of Russells Mills Pond. So voted.**

### **Review of Division of Services & Infrastructure/Construction projects**

The Chairman recognized Executive Administrator David Cressman, who was present for the agenda item.

The Chairman opened discussion by stating that the Board of Public Works is working to develop a budget wherein items are properly identified and accounted. He proceeded to present a brief history of how and why the Construction Division was created. On behalf of the Board, the Chairman expressed their concerns about funding allocations and project priorities.

Mr. Hickox briefed the Board on his prior meetings with the Town Accountant and Mr. Cressman related to calculating the budget allocation for the Construction Division. Mr. Hickox presented the Board members with a Construction Division project and funding outline for the upcoming construction season. He added that he is in the process of developing a project request form that will be required to be completed by other town entities that wish to have the DPW work on a particular project. The form will include a section that will address project funding. He stressed that the DPW cannot commit to projects until the funding source is identified and approved. He also commented that they would have to have a submittal deadline due to scheduling. All present agreed.

Mr. Cressman commented that the new funding allocation approach would be more of a looking ahead rather than the current looking back approach. He noted that reallocating turn back monies to those accounts from which they originally came from is not always the case. The Chairman asked Mr. Cressman if he had spoken to the Select Board about the new funding allocation format. Mr. Cressman replied that he had but not in detail. He added that he had spoken to the Finance Committee about the item.

Mr. Branco expressed his concern with project scheduling and surprise notifications as well as how those surprises affect scheduled DPW projects. The Chairman used the Council on Aging project as one example. Mr. Hickox noted that the DPW still has four such projects that it was committed to that do not have a funding source for labor. A transfer of funds will be requested to fund those projects. Mr. Cressman used the Cushman School project as an example of the right way to involve multiple agencies in a project.

On a similar subject, Mr. Nunes asked what for the status on the inspection station. He noted that the DPW was not involved with the process at its onset. Mr. Pacheco replied that they are currently waiting for a response from the state. The Board members stressed that the DPW wants to be cooperative but they have to remain in the "loop" to do so. All present agreed that communication is key.

The Chairman asked for an update on the Dartmouth Street Reconstruction Project. Mr. Hickox replied that the mobilization is scheduled for April. He added that he received a disturbing call from Nstar. Nstar contacted him inquiring about the project because they have gas work in the area. He pointed out that Nstar has had years of notification about the project. A brief discussion ensued on the process of Nstar permitting. Mr. Cressman asked why the Select Board act on gas permits. Mr. Hickox will contact Nstar to find why the current process is in place. Mr. Pacheco said he would contact L.A.L. Construction about its mobilization date for the Dartmouth Street project.

Mr. Hickox notified the Board that the DPW is ready to advertise the request for bids for the Rogers Street and Russells Mills Road sidewalk and roadway construction bid, which is associated with the Dartmouth Street Reconstruction Project. The work will be funded through Chapter 90 funds.

The Chairman asked for a status report on the Apponagansett Bridge work. Mr. Pacheco replied that the state recommenced work on April 12. The objective is to have the project completed by the end of spring.

Mr. Cressman informed the Board that SRPEDD would be scheduled to present the Tucker Road /Hathaway Road project proposal to the Select Board at some time in May. He suggested that the DPW be scheduled on the same evening to give the Select Board an update on the various projects that are in the works.

Mr. Pacheco asked Mr. Cressman if he had any information from FEMA related to reimbursements for the March storm. Mr. Cressman replied that FEMA is in the process of forming an estimate of damages to bring back to Washington. Mr. Pacheco briefed the Board on the status of the work related to the storm. Mr. Cressman noted how well the DPW responded to the flooding issues at the COA. At that, the discussion concluded and Mr. Cressman excused himself from the meeting.

## **OTHER BUSINESS**

The Chairman asked those present if they wished to discuss any other business that morning.

Mr. Cardoso noted that the plant survived the storm with 12.22 million gallons coming through the plant in one day, a plant record.

The Board agreed to meet again on May 4, 2010, at 7:30 a.m.

Having no further business to discuss that morning, at approximately 9:35 a.m. a motion was made by Mr. Azinheira and duly seconded by Mr. Branco to adjourn the meeting. So voted.

Respectfully submitted:

Approved: 05/04/10

Michelle L. DeFranco, Office Manager/Confidential Secretary